

**Prevention Research Centers
National Community Committee Monthly Conference Call
November 8, 2011
4:30 p.m. – 5:30 p.m. (EST)
Dial-in: 1-866-830-1012
Pass code: 9805872**

Attendance:

Theresa Rudder – CO	Katie Barnes – UNC
Sharrice White-Cooper – CDC/PRC	Susan Kunz – AZ
Chikezie Maduka – Maryland	Imogene Wiggs – St. Louis
Robyn Keske – BU	Jose Antonio Tovar - FL
Nancy Cunningham - Pitt	Suzanne Randolph – Maryland
Paul Gilmer – WV	Michael Ballue – UCLA/Rand
Margarita Holguin - San Diego	Jean Frank – Case Western
Sharon Shad – UMass	Catherine Haywood – Tulane
Darlene Leysath - UNC	E. Hill DeLoney – MI
Jenny Oliphant – MN	Laural Ruggles – Dartmouth
Frieda Brown – Tulane	David Collins - Morehouse
Cheryl Graffagnino - Ohio	Jorge Cruz – UT Houston
Maribel Cruz – UT Houston	Rose Marie Rodriguez- Hager - MN
Sharon Bradford – Yale/Griffin	Rucha Kavathe - NYU
Winona Hollins-Hauge - WA	Albert Ramirez – TX A&M
Angie Alaniz – TX A&M	

Welcome & Introductions - Katie Barnes

The meeting was called to order by Chair, Katie Barnes.

Roll call – Theresa Rudder

A roll call was taken and updated during the call.

Approval Minutes - Katie Barnes

The minutes of the last meeting in Rochester were being edited at the time of this meeting. They will be sent out in the next day or so and will be approved at the next meeting. Along with the minutes, members will be receiving feedback from the Rochester meeting.

Special Interest Group Updates:

Genomics - Ella Greene-Moton

Ella was not in attendance at this meeting and the report was given by Chikezie Maduka. Chikezie reported that they had a good meeting in Rochester. An update regarding genomics activities was presented at the APHA conference.

Oral Health - Paul Gilmer

Paul stated that we are “full speed ahead” as this project is being initiated by DentaQuest and that the NCC will be scheduled to receive about \$25,000 to accomplish the things that are indicated in the partnership letter of agreement. The process is currently being put through an electronic “grant” system at DentaQuest and should be completed soon. Paul reported that we have an opportunity of a RFQ of \$500,000 for two other partner community organizations to expand community-based oral health initiatives or possibly having 4 grants in the communities. It was discussed that the more grants that are distributed, the more communities would be helped. The funds will come through NCC. We are considering ways to have our regions and PRC communities as participants. Request that the Regions begin thinking about what policies that can effect change and have the regions be active and involved in this process. The grant request will be out in two weeks. The proposals are to be submitted by the end of the year and evaluated in January and then will be awarded.

Community Health Workers – Margarita Holguin

Had a very large meeting in Rochester and there seems to be a lot of movement in this area. Unclear as to the purpose of this SPIG; will be creating a vision and purpose for the group; discussed certification and training and other models that are used. No one stepped up to chair this committee. 4 people will be working to move this forward: Margarita, Rucha, Catherine and Katrina. No meeting is scheduled.

Susan attended the Community Health Workers (CHW) session at APHA. Rucha attended a meeting of CHW in New York State and some things that were discussed at that time were also discussed in Rochester. Antonio stated what distinguishes NCC is that we will be promoting the CBPR model within the CHW.

NCC Committee Reports:

PPO - Robyn Keske

Working on getting the updates completed.

Content - Margarita Holguin/Linda Lee

Currently working on clarifying the qualifications for the award. One of the items on the table is to look at the community engagement as a certificate rather than an award. Looking at the CBPR award to be given to PRC in the 5 year funding; once you receive it you would not get it again unless you have a change in your Project. Working on CBPR training, will schedule a webinar working with LaShawn from Morehouse. The proposals will be sent out by the end of November.

Communications - Katie Barnes

Not too much to report at this time and plans are to have a meeting next week. If your PRC puts out a Newsletter or any news please send to Jorge. Winona will be sending information about University of Washington celebration to Jorge. Sharon Bradford will also send information from Yale.

Fund Development - Catherine Haywood

Nothing is new. We have decided not to have a conference call until January.

Education – Rose Marie Rodriguez-Hager

No update.

NCC Regional Updates:

Any region with report(s) - Regional Directors

Southwest – A re-grouping call was held and reviewed information from Rochester. Thanks to Jorge for stepping up in helping with the logistics of organizing the monthly calls.

PRC Program Updates

PRC Steering and Policy Committee Calls - Katie Barnes

No call since we last met; other than a webinar scheduled for the 16th of November from 1-3 ET. It is about the PRC Program fall meeting; NCC is invited but the phone lines are limited. We have to get together in groups. This information has been sent out.

Updated Work Plan & Archive Use - Katie Barnes

The Work Plan has not been updated since June 2011. If your committee has completed information, please update the work plan on the archives. Katie expressed concern that the archives are not being used very often. Are there suggestions to make it more useful? The archives are meant to get information from our meetings, etc. – especially historical information. All new information should be sent to Sharrice who will place in the archives. Encourage everyone to try to use the archives as much as possible. Please refer to Page 8 of the notebook from Rochester which has all the information on how to use it.

Note: The NCC Archive is located on the PRC Website at www.cdc.gov/prc. To access the archive use the following information

Username: NCCmember.

Password: Archive09!

If you are using the archive and have difficulty using it, please contact Sharrice.

Meeting Schedule - All members

A discussion was held regarding the funding cuts that are looming for the PRC. The following comments were made regarding this discussion:

- Travel is a challenge.
- Directors have changed their meetings; will not meet until Spring 2013. They are filling in their schedules with Webinars.
- Susan mentioned that we should continue to meet despite what the directors are doing.
- Margarita: Agree with Susan – critical to meet as a committee.
- How do we structure the meetings so we can maximize the resources. Agreeing one representative per PRC.
- Sharon Bradford – Need to have our annual planning meeting.
- Antonio – Agree that we should meet at least once a year.
- Albert – Also agree that we should meet at least once a year – are we going to press for twice a year? PRC's Directors may not agree – presenting difficulties due to budgetary constraints. Might present an unfavorable picture of ourselves.
- Rose Marie – The PRC Directors have opportunity to meet at other venues where we don't. There is value in us meeting face to face.
- Sharrice – Quite a few Directors attended APHA. Don't know if they met for committee meetings or other PRC business.
- Susan: Perspective is biased by a distinction; NCC is a network and an established Advisory Group to the Program; we should make the effort to keep the integrity of our network. Shouldn't be dependent on the PRC funding level.
- Katie: This will be a conversation that will be ongoing.

Review Action/carry-over items - Katie Barnes

- 1. Approve the minutes of the meeting held in Rochester.**

Next call will be held on December 13, 2011 at 4:30 (ET).

Theresa Rudder
Secretary