

**Prevention Research Centers  
National Community Committee Monthly Conference Call  
June 14, 2011  
4:30 p.m. – 5:30 p.m. (EST)  
Dial-in: 1-866-830-1012  
Pass code: 9805872**

**Attendance:**

Robyn Keske - Boston University	Chikezie Maduka -University of Maryland
Jean Frank - Case Western Reserve University	Suzanne Randolph -University of Maryland
Katrina Brooks - Johns Hopkins University	Sharon Shad -University of Massachusetts Medical School
Tracy Rone - Johns Hopkins University	E. Hill DeLoney -University of Michigan
Rucha Kavathe - New York University School of Medicine	Arlene Sparks -University of Michigan
Freda Motton- Prevention Research Center in St. Louis	Gabriel McNeal -University of Minnesota
Lisa Hoffman -San Diego Prevention Research Center	Frieda Gonzales -University of New Mexico
Margarita Holguin -San Diego Prevention Research Center	Katie Barnes -University of North Carolina at Chapel Hill
Jasmine Nuno -San Diego Prevention Research Center	Darlene Leysath -University of North Carolina at Chapel Hill
Albert Ramirez -Texas A&M University System Health Science Center	Nancy Cunningham -University of Pittsburgh
Angie Alanis -Texas A&M University System Health Science Center	Matthew Starr -University of Rochester
Catherine Haywood -Tulane University	Antonio Tovar -University of South Florida
Sheryl Threadgill -University of Alabama - Birmingham	Jorge Cruz -University of Texas at Houston
Lourdes Fernandez -University of Arizona	Maribel Cruz -University of Texas at Houston
Susan Kunz -University of Arizona	Chuck Conner -West Virginia University
Anna Huff Davis -University of Arkansas	Sharon Bradford -Yale
Sangsook Cho -University of California at Berkeley	Sharrice White-Cooper -CDC
Candice Combs -University of Kentucky	

**Welcome & Introductions**

**Antonio Tovar**

Antonio welcomed everyone to the call.

**Roll call**

**Katie Barnes**

Katie took roll call. There were 35 people on the call.

**Approval Minutes**

**Antonio Tovar**

Revisions needed for May minutes: There were no regional updates given due to time constraints. Albert motioned to accept minutes with the noted changes. Anna seconded it and the motion carried with no objections.

**Working Plan and NCC Leadership Call**

**Antonio Tovar**

During the leadership calls the leadership team has been updating the work plan. Each committee is encouraged to add additional items to the work plan as needed.

Sharon Bradford asked if other NCC members have introduced the photo project to their PRCs. Some have and some have not. Albert cautioned that with the coming funding cuts we may not be able to do the project. Antonio will send an email to NCC reminding them about "Community in Pictures" project so that they can keep in contact with their PRCs. It is possible that we will not be able to complete the project due to the funding cuts.

The three additional SIPs released in April in the amount of \$10 million have been cancelled. The funds will be used to cover the \$15 million budget cut to the CDC and PRC Program. Sharrice has forwarded the letter that the PRC directors received.

**Special Interest Group Updates:**

**Genomics**

**Ella Greene-Moton**

Ella was not able to join the call. Chuck reported that there was no meeting last month. They will meet Monday, June 20 at 10am. WVU is working on a genomics project to assess genetic literacy and to educate the community about the connection between family history and health. They have received \$30,000 to work with three federal funded clinics to provide education and collect data and will provide free health screenings in rural communities.

Chizikie reported he received a scholarship to the Genetic Alliance Conference, June 23-26 in Bethesda, Maryland. He will be attending and sharing a report with the NCC. He thanked Dr. Randolph for sharing the information about the conference.

**Oral Health****Paul Gilmer      No report****Community Health Workers****Antonio Tovar**

Antonio contacted a few PRCs to collaborate on the SIPs (one that was cancelled). It was a challenge for PRCs to collaborate when the PRCs are competing for SIP funding.

**NCC Committee Reports:****PPO****Robyn Keske**

The PPO committee met and reviewed the action items from the April meeting. The committee has requested a copy of the notes from the April meeting. They are looking at several areas of the PPO document: attendance, adding a preamble that would outline the purpose of the PPO document, guidance for conduct and developing a grievance policy. The next call is June 15 at 4pm.

**Content****Margarita Holguin**

The Content committee met and has created a timeline for the Community Engagement Award. They plan to send out the application in July and they will be due to Teresa by August 15 and the awards will be presented at the Annual meeting in October. PRCs that have not already received an award will be eligible.

Promotores Conference in San Diego in October 6-7. They plan to host up to 200 participants and they are composing the agenda. They plan to offer 16 workshops. Promotores is a successful model that is gaining recognition.

**Communications****Chuck Connor**

The Communication committee met and discussed the advantages and disadvantages to being on Facebook and using Google groups. The NCC and the Communication committee each have a Facebook page. Be sure to connect with us. Our next meeting will be June 16 at 11. We will be focusing on updating/revising the work plan. Katie and Chuck are looking at improving the Orientation PowerPoint (to be placed on the archive) to make it interactive. Sharrice would like feedback from the communication committee on where the Orientation PowerPoint should be located on the archive? It is currently on the resources page. Katie is also getting a template for creating press release so NCC members can use it locally to promote our work. We have the branding materials as well.

**Fund Development****Catherine Haywood**

The Fund Development committee meets the 4<sup>th</sup> Tues of the month. Next meeting is June 28 at 11. They are working on the budget for the Annual Meeting and how to spend the \$25,000 in funding that the PRC Program provides. The committee requests your help in finding funding opportunities for capacity building. NCC is not a 501c3 and is not able to apply for funds but we can apply through our fiscal agent, Mid-Delta Consortium.

Anna reported that the funds (\$3500) that we have been expecting from the University of MI for the Genomics Conference has been mailed June 13. Paul received a final report but was not available on the call.

**NCC Regional Updates:****Southwest****Albert Ramirez**

The Southwest Region met today. They reviewed the events of the leadership call and reviewed the work plan. They discussed the need for details on the Annual retreat so that time away from work could be arranged. They will be providing some suggestions for the Annual Meeting agenda.

**Northeast**

The Northeast Region will be having a conference call June 15.

No other reports

**NCC Annual meeting****Matt Starr**

Matt submitted a draft agenda for the Annual Planning Meeting. **We need to add an orientation session on Wednesday afternoon.** It is important to identify new members before the meeting. The Communication Committee would like to know, a month before the meeting, who the new members are so we can direct them to the archives and connect them with a mentor. Sharrice suggested that we combine the profile form and the registration forms. Sharrice can let us know who the new members are and will contact PRCs that are not sending a representative. Matt will send the registration form out in July or August.

Antonio and Katie want to help work on the agenda. Chuck felt that it was an excellent agenda and that it looks like a great meeting. If you have any additional comments or concerns please email Matt Starr. [Matthew\\_Starr@URMC.Rochester.edu](mailto:Matthew_Starr@URMC.Rochester.edu)

Matt would like to discuss two items on our next call:

1. Is there enough time provided for NCC business on the agenda
2. How to request a host for the 2013 Annual Planning Meeting

#### **PRC Program Updates**

##### **PRC Steering and Policy Committee Calls**

**Antonio Tovar**

The budget cuts are the biggest issue. Antonio contacted the Civil Liberties Union to provide guidance on our advocacy role. They were unable to help us. The PRC Policy Committee has bullet points we can use when we contact our elected officials. **Antonio will send out the education points.** Chuck said we need to show the strong relevance of our work. "How do we relate this to the health care crisis? How does this play into saving dollars in the health care system?" We are not the only programs being cut without consideration for what those cuts mean to people's lives.

**Review Action/carry-over items are highlighted**

**Next call July 11<sup>th</sup>**